

Type of activity (please select from options below)	Type of Activity detail	Budget breakdown	Cost (£)
- Room hire	Hire of the memorial hall for public consultations / workshops, steering group meeting and meetings with external specialists	6 days at £75 per day 10 meetings at £15 per meeting 5 meetings at £35 per day	£775
- Website Development	The website has been developed by internal resources and donations. However, there are future costs which will have to be met.	Survey software [SurveyPlanet] annual fee is US\$180 which equates to £~130 at current exchange rates Annual hosting costs £25	£155
- Publicity Costs	The local supermarket has donated a noticeboard for the duration but a header board is needed and occasional notices too large to print. In addition a banner will be hung at the memorial hall.	1 header board at £90 3 secondary boards at £50 1 banner at £95	£335
- Printing Costs	Printing of flyers and survey documents	2000 flyers at 16p each 600 personal surveys at 40p each 100 business surveys 50p each	£610
- Other	A static traffic monitor will be essential to monitor the traffic on the main road. DoT charges £450 per day so we have opted to purchase a unit. Refreshments for people attending consultations / workshops in order to encourage people to attend. Also need to allow contingency	TagMaster Traffic Radar at £2,766.50 Refreshments at three consultations, each with 100 people, at £1.50 per head Contingency at ~10% of all above – say £230	£3,466
Total value of grant you are applying for	£5,322		
Please explain why this grant is needed	There are no other sources of funding available and, as explained previously, the parish is in a relatively deprived area.		
Please explain how it will help your NDP/NDO to move forward	This is the first year of a two year programme to create a Neighbourhood Development Plan for the parish. The grant will ensure good communication with all stakeholders, ensuring that as many voices as possible are heard in the development of the thinking behind the emerging plan. One of the biggest issues in the village itself is the density and speed of the traffic. This needs to be determined accurately in order to open discussions with the relevant authorities. One option would be to pay the DoT but the more cost efficient would be to buy the monitor included in the budget.		