



Notes of Meeting A01

LOCATION : TEAMS MEETING

DATE : OCTOBER 13 2021

PRESENT : *Mike Inkson [MI], Gina Sanderson [GS] and Paul Avery [PA] from AECOM.*

OBJECTIVE : *Launch meeting with AECOM for the Housing Needs Assessment [HNA]. In that context, 'we' and 'us' means the PNDP volunteer group.*

Item	Notes	Action
1.0	Background	
1.1	Locality have appointed AECOM to undertake the HNA for Peasmarsh under the technical support programme.	
2.0	Peasmarsh	
2.1	Much of the hour long meeting was taken up with us [mainly GS] briefing PA about Peasmarsh from the housing perspective.	
2.2	It was agreed that we would send him a copy of the summary report of the First Public Consultation, point him to our web domain and give him contact details for GS [he already has those for MI] and Julia Edwards from RDC as she is our point of contact with Rother.	MI this week
2.3	It was agreed later in the meeting [but fitting naturally here] that it would make sense to try and get anonymised income data from Jempson's and the Flackley Ash [Jempson's being the largest employer by far]. The school will be on government grades.	MI in due course
3.0	Process	
3.1	PA confirmed that the assessment would be a desk study based on public data. AECOM find that the quality of data varies from district to district and, not having worked with RDC before, he wasn't certain as to what would be available for us.	
3.2	The focus of the data report will be on a) the affordability ratio and which type(s) of tenure would be most suitable for local people looking for housing b) which housing type(s) are most needed in the parish (first homes, bungalows, step down housing etc)	
3.3	One of the issues will be that the study will have to be based on the 2011 census data. PA suggested that the 2021 data will probably be published whilst our Plan is still in draft so we will be able to add a codicil to the AECOM report noting the 2011 to 21 changes.	
4.0	Timeline	
4.1	PA noted that Locality allow AECOM 12 weeks to complete the HNA, a timeline that AECOM is not allowed to extend but we are if necessary. How long it really takes will depend on the speed of the RDC response. Within the 12 weeks is an allowance of 2 weeks for us to review the draft report and 2 weeks for Locality to give final approval. Allowing for Christmas we should assume a mid-January completion.	