



Notes of Meeting S01

LOCATION : MEMORIAL HALL

DATE : JULY 19 2021

PRESENT : *Ian Bailey [IB], Lynda Bull [LB], Rob Bull [RB], Alan Hickmott [AH], Mike Inkson [MI], Peter Lamont [PL], Gina Sanderson [GS], Keith Studor [KS], plus Mrs Smart [LS, School Headteacher] and Kate Hickmott [KH]*

OBJECTIVE : *First meeting of the Steering Group focusing on surveys and next event..*

Item	Notes	Action
1.0	NoM's G08	
1.1	LB pointed out that the addition of NT to the attendance list didn't appear on the online version, otherwise the NoM's were accepted.	MI to correct
2.0	Organisation	
2.1	It was agreed that MI should take the role of chairman of the Steering Group and that there was no need for a formal deputy : in MI's absence the meeting can elect a chairman for the meeting.	
2.2	The potential new recruits were discussed in general. It was decided not to set up a focus group but to keep to the existing structure. As a starting point MI will extract from the surveys and circulate the names and contact details of potentials. It was agreed that a 'training' session would be needed to bring new volunteers up to speed.	MI this week in due course
2.3	Each sub-group leader reported in turn although the general view was that everyone was waiting for survey results. One important statistic from GS was that the parish affordability index is currently 9.3 when the English average is 5.8. The index is a reflection of the ratio of house prices to income [both averages].	
3.0	School	
3.1	The meeting enthusiastically thanked everyone at the school – including the children – for the magnificent displays produced for the event earlier in July. Once the survey results are known the group must present the results in the school.	in due course
3.2	The meeting then asked LS what the school would need into the future as the village developed. A short note is attached with some key points about the school but basically the school is close to full capacity so any Peasmarsh development will overstretch resources. One of the biggest issues is School Lane, access and parking.	
3.3	It was agreed that land adjacent to the school should be reserved for expansion but the plan should also recognise that if the parish is to develop much more then a new site will be required.	GS to note GS to note
3.4	It was agreed that the volunteer group should appoint a liaison person for future communications with school.	MI to identify



4.0	Money	
4.1	LB reported that there was no substantial change from the last report.	
4.2	The possibility of a grant from Little Cheyne Court Windfarm Fund was discussed. It particularly likes sponsoring environmental projects. The next application cycle closes in September but it is not clear whether PNDP qualifies. GS will ask Adrian ????.	GS
5.0	July Event / Open Day	
5.1	It was agreed that the event was a substantial success and that there were no real issues to learn although it was a pity that the projector could not be used to best effect.	
6.0	Surveys	
6.1	It was agreed that the public survey draw would be extended until the end of July when Stephen J would be able to conduct it.	MI to advise public via fb / nd
6.2	There was quite a lot of discussion about how best to capture the return data. Ideally it should end up on a database. AH volunteered to manage a database and to capture data from CSV and xls(x) files. MI was part way through creating an Excel capture spreadsheet. This to be circulated with the SurveyPlanet CSV when ready.	MI by end of week
6.3	GS has identified about 60 businesses in Peasmarsh by extracting from Yell. KH has also identified a lot of B&B's to add to the list. As a first step GS to send her list to MI electronically. MI will identify the [few] businesses already given the survey to complete and then circulate consolidated list.	GS asap MI soon
7.0	Next Steps	
7.1	The next major milestone must be the publication of the survey results. It was agreed that that this would be via both a flyer and a public meeting. The meeting should not be too close to any meeting to do with the Pippins development. Target date is mid-September.	
7.2	It was noted that Huw Merriman was expected in the Parish in August and that the PNDP group would be involved – watch this space!	
8.0	AOB and Next Meeting	
8.1	GS noted that Nick Hanna has launched Sussex Greenways and is interested in consolidating and extending the existing green ways throughout the area. IB agreed to contact him.	IB when possible
8.2	MI noted that there was a public meeting about the Pippins development next Tuesday [July 27] at 19:30 in the Memorial Hall. GS agreed to circulate the available documents.	GS
8.3	There being no other AOB, the timing of next meetings was discussed. It was agreed that mid-August was about right subject to progress on survey results but no date was set.	



School Notes

There are seven year groups at the school, each with a Published Admission Number [PAN] of 15 children so a total of 105 children. The PAN is, in theory, the maximum number of pupils that the education authority will admit to that year group. However, the school has an obligation to accept children which live in [or close to?] Peasmarsh so in some year groups it is already over PAN.

In addition to the primary school there is also a pre-school [Flying Start] on site which runs quite separately from the main school but still adds to the pressures on resources.