



## Notes of Meeting S02

LOCATION : MEMORIAL HALL

DATE : AUGUST 23 2021

PRESENT : *Ian Bailey [IB], Lynda Bull [LB], Rob Bull [RB], Mike Inkson [MI], Peter Lamont [PL] and Gina Sanderson [GS]; apologies from Keith Studor [KS]*

OBJECTIVE : *Second meeting of the Steering Group – wide ranging and difficult to summarise.*

Item	Notes	Action
<b>1.0</b>	<b>NoM's S01</b>	
1.1	The NoM's were accepted.	
<b>2.0</b>	<b>Organisation</b>	
2.1	Alan and Kate Hickmott have both resigned for personal reasons but will try to help if specific matters arise [IT and FB in particular]. Their excellent contributions to date were noted with many thanks.	
2.2	The potential new recruits were discussed as a priority. As a starting point MI will extract from the surveys and circulate the names and contact details of potentials.  It was agreed that a 'training' session would be needed to bring new volunteers up to speed.	MI this week  in due course
2.3	Each sub-group leader reported in turn.  IB reported he had been in contact with Nick Hanna of Sussex Greenways cycle path initiative, He noted that that organisation wanted his help as a consultant. It was agreed that there would be no conflict of interest and probably a positive benefit from that.  GS had nothing new to report and MI similar although he noted that he was contemplating how to re-use the Memorial Hall Banner.	
<b>3.0</b>	<b>Money and Grants</b>	
3.1	LB reported that we were still working within budget but that invoicing was lagging behind – at least as far as Adams was concerned. That is Adams problem.	
3.2	GS confirmed that she had spoken to Adrian ???? about Little Cheyne Court Windfarm Fund and we would have to have a separate bank account to get any grant so that subject is closed.	
3.3	MI reminded the meeting that Technical Support from Locality was free to us. This was relevant to discussions later in the meeting.  MI was asked to re-circulate the grant and support application documentation so that the whole Steering Group what was involved.  He noted that we couldn't apply for SEA Technical Support until we had the Rother letter confirming the need. He will also circulate the RDC form required to get the necessary letter.	MI this week  MI this week



<b>4.0</b>	<b>Initial Survey Results</b>	
4.1	MI had previously circulated his latest version of the 'user friendly' spreadsheet derived from PL's hard work capturing the data in the first place. He had also circulated a draft PowerPoint explaining the results for use in a public meeting [see below].	
4.2	It was agreed that the PowerPoint was a good starting point. It was suggested that the presentation be broken up by having short diversions on such subjects as a Peasmarsh Community Land Trust. PL said that this should be all part of the same file.	MI to include
4.3	It was agreed that the results were sufficiently advanced for completion of the SEA form required by RDC.	MI by end Aug
4.4	Some slides are required on the environmental section of the survey. MI will work with IB on this.	MI / IB
<b>5.0</b>	<b>Business Survey</b>	
5.1	We have had a few results but it has not really been widely circulated. GS said that she was still working on the master list of businesses but it will be finished this week when she will circulate.	GS this week
<b>6.0</b>	<b>Next Steps</b>	
6.1	It was previously agreed that the next steps would be a flyer followed by a public meeting. MI suggested to issue the flyer by mid-September with a Public Meeting in late September.  The meeting discussed when a public meeting should be and concluded that it was probably best to have two meetings on say a Friday evening then a Saturday [early afternoon?].	MI to check hall availability
6.2	Huw Merriman will visit on Sep 3, thought to be from 13:00 to 15:00 but it seems that it will not be a public event but just a meeting with PPC. MI, as chair of PNDP, may be invited but this is not clear. GS said she would forward what she had received on this from AH.	GS asap
6.3	The meeting agreed the need for Technical Support for Housing Needs Assessment and Site Options and Assessment. We need to apply for these immediately.	MI asap
6.4	The meeting queried whether it was too early to approach land owners given the survey results and need for the above. MI pointed out that to that we needed to identify them first. The PCC has a way of doing this.	MI to ask DP for advice
<b>7.0</b>	<b>AOB and Next Meeting</b>	
7.1	There is a Locality webinar on Affordable Housing on Sep 8 at 12. It was agreed that GS should 'attend'. MI will forward details.  MI to contact Julia E for feedback on call for sites.  Drainage is clearly a major issue : Southern Water must be forced to upgrade and the NDP must include a larger sewage plant.	MI asap  MI this week
7.2	There being no other AOB, the next meeting was agreed for Monday Sep 6 in the Memorial Hall.	